

Covid-19 Risk Assessment

Name of Club:	Felixstowe Waves				
Date risk assessment carried out:	31 st July 2020	Person:	Chris Mutton	Review date:	5 th August 2020

What is the Hazard?	Who might be harmed	Risk rating before controls		Risk rating after controls	Actioned by
Controls	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents / Guardians 	High	<ul style="list-style-type: none"> • Issue information pack to members advising them of all the rules/controls and advise full compliance is mandatory. • Failure to adhere to the rules may result in the member being excluded from future sessions. • A Pre-training Covid-19 Health Screening Form and Return to Training form must be completed and provided to the club at or before the athletes first training session. 	Medium	Club Committee/Covid-19 Officer
Positive test for Covid 19	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents / Guardians 	Low	<ul style="list-style-type: none"> • As per government guidelines, if any members show symptoms, they must self-isolate and should obtain a COVID 19 test. If that test is positive the COVID 19 lead must be informed immediately. • Attendance at sessions assumes you are confirming that no athlete has any symptoms or has Covid 19. • Attendance at sessions means you agree to details being passed on to the government test and trace service if requested. 	Low	Club Committee/Covid-19 Officer
Facility entrance and reception area	<ul style="list-style-type: none"> • Athletes • Parents / Guardians • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Social distancing to be adhered to at all times through Leisure Centre entry. 	Medium	Club Committee and Operator

Spectator Viewing	<ul style="list-style-type: none"> Parents / Guardians 	High	<ul style="list-style-type: none"> Spectator Viewing will not be allowed in the leisure centre. There is no provision for viewing areas from Places for Leisure. 	Low	Club Committee and Operator
Changing rooms	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> Athletes to arrive in costume ready to swim and warmed up. Use of the changing rooms and lockers will be discouraged by the club. Changing room arrangements have been changed to accommodate a village style approach due to limited numbers in the sessions, this removes any free changing areas and puts all customers in their own cubicle. Lockers will be in use, but maybe limited number with some taken out of use depending on the capacity of the Swimming Pool. These will be included in the high touch cleaning and disinfected policy of operator. 	Medium	Club Committee and Operator
Poolside	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> Social distancing protocols (2m, 1m + where not possible) to be followed at all times 	Medium	Coaches and Volunteer assistants. Places for Leisure Lifeguards
Someone becomes unwell during session	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	Low	<ul style="list-style-type: none"> The club will contact the parent, guardian or next of kin and isolate individual in first aid room or other suitable area. Leisure Centre staff will be responsible for First Aid onsite during the sessions. They will use appropriate PPE. 	Low	Operator
Equipment	<ul style="list-style-type: none"> Athletes 	High	<ul style="list-style-type: none"> The club will advise of the specific equipment that should be brought to the sessions. Sharing of equipment or drinks bottles is prohibited. 	Medium	Club Committee
During activity	<ul style="list-style-type: none"> Athletes 	High	<ul style="list-style-type: none"> Appropriate training to achieve social distancing protocols. Use of shallow end for end of sets to allow more room to socially distance without the need to exit the pool. Pre and post pool exercise are prohibited. 	Medium	Lead Coaches

			<ul style="list-style-type: none"> • Toilet breaks, one in one out, avoid if possible. Ensure you wash hands before return. 		
Post Activity and Exit	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Showers should not be taken. • Exit will be via a new exit specified by the operator; details will be provided at the first session. • Someone from the club will remain until all Under 18's have been collected by parents or guardians. • To aid the Leisure Centre to clean for the next session, we would ask that athletes leave the building within 15 mins. 		Coaches and Volunteer assistants.
Contact Tracing	<ul style="list-style-type: none"> • Committee 	High	<ul style="list-style-type: none"> • A full register of names and contact details for swimmers at each session must be maintained by the coaches and volunteers • A named individual from the club will make the Application for Hire of pool with Places for Leisure. To manage Test and Trace, Places Leisure will use the hirers contact details and it will be the responsibility of the club to keep an up to date register of attendance of each session, in case of any contact. 	Medium	Coaches / Volunteers Poolside Named Hirer of Pool